

# *Financial Check List*

1. Upon booking, an initial deposit of One Thousand Dollars (\$1,000.00) is required to secure your wedding date.
2. A second deposit of Twenty-Five Hundred Dollars (\$2,500.00) is required seven (7) months prior to your wedding date.
3. A third deposit of One Thousand Dollars (\$1,000.00) is required two (2) months prior to your wedding date.
4. Total required deposits= \$4,500.00  
Four Thousand, Two Hundred Dollars (\$4,200.00) of the reservation fee shall be applied toward the final bill. Three Hundred Dollars (\$300.00) will be returned after completion of the Function if no damage has been incurred by the Nahant Country Club.

The following timeline is offered to help make your wedding plans run smoothly.  
Please use this as a rough guide, timelines may vary depending on each individual event.  
Deposits are always due in the timeline below.

- 7 months - Second deposit is due seven months prior to wedding (\$2,500.00).
- 3-4 months - We offer Wedding Invitations from Birchcraft Studios at a discount of 20%. Please call to pick up books. **[www.yourinvitationplace.com/nahantcc](http://www.yourinvitationplace.com/nahantcc)**
- 3-4 months - Call office to schedule detail appointment to go over menu, all details, choose placecards, linens, flowers, wedding cake, etc. Schedule menu tasting .
- 2 months - Final deposit is due two months prior to wedding (\$1,000.00).
- 3 - 4 weeks - Please call to schedule your final payment and drop off appointment. Pick up place cards for seating. We will supply you with a diagram of the floor. You are then responsible to fill out the seating cards and then place them in alphabetical order. This is all due no later than the Wednesday prior to your wedding day.
- 10days - Final count, guarantee count, is due and must be called in to the office no later than 8 days prior to your wedding date. **Final payment is due no later than the Wednesday the week of the wedding.** Please submit a certified check, money order or cash. Personal checks are not accepted. At your final payment appointment you will bring everything you need for wedding day.
  - ALL WEDDING DAY ITEMS MUST BE TAKEN WITH YOU ON EVENT NIGHT.
  - **Saturday evening weddings minimum spending is \$11,000 ( food and liquor only).**
  - **No minimum spending on Saturday evenings November, December, January, February, March & April**
  - **Sunday Holidays minimum spending is \$11,000 ( food and liquor only).**

Thank you so much for your cooperation. Our staff at the Nahant Country Club are looking forward to your very special day. Please call if you have any questions or special requests.